

**From:** [Sweigart, Claire](#)  
**To:** [Vankeerbergen, Bernadette](#); [Nagar, Ila](#); [Smith, Jeremie S.](#)  
**Cc:** [Heysel, Garrett](#); [Taleghani-Nikazm, Carmen](#); [Oldroyd, Shelby Q.](#)  
**Subject:** RE: South Asia Studies 3630S  
**Date:** Monday, June 1, 2020 6:29:12 PM  
**Attachments:** [image001.png](#)

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Hi all,

I'll be approving this course for the S-designation in the curriculum system shortly. I have copied some of the comments from our reviewers below and hope they will be helpful as you move forward with offering this course. If you would like any additional resources about service-learning, please take a look at our S-L lending library (available after staff returns to campus): <https://u.osu.edu/servicelearning/resources/s-l-lending-library/>. And of course you can contact me at any time to discuss anything related to service-learning as you prepare and as you teach your course.

Reviewer comments:

- Due to the COVID-19 pandemic, some of the learning activities will need to be revised if the pandemic endures. For example, the populations at CRIS are persons who are elderly and this is a high risk group. The activities with the Indian Non-Profit agency seem more amenable to being delivered virtually. Lastly, you may need to adjust how to do the interviews in a virtual format.
- I noticed that you will be giving a lot of quizzes and wonder if this may "dampen" the enthusiasm of the students to learn from the readings? Is there another manner in which you might want to assess their reading?

Thanks!  
Claire

**Claire G. Sweigart, J.D.**  
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**From:** Sweigart, Claire  
**Sent:** Friday, May 08, 2020 1:23 PM  
**To:** Vankeerbergen, Bernadette <[vankeerbergen.1@osu.edu](mailto:vankeerbergen.1@osu.edu)>; Nagar, Ila <[nagar.5@osu.edu](mailto:nagar.5@osu.edu)>; Smith, Jeremie S. <[smith.12199@osu.edu](mailto:smith.12199@osu.edu)>  
**Cc:** Heysel, Garrett <[heysel.1@osu.edu](mailto:heysel.1@osu.edu)>; Taleghani-Nikazm, Carmen <[taleghani-nikazm.1@osu.edu](mailto:taleghani-nikazm.1@osu.edu)>; Oldroyd, Shelby Q. <[oldroyd.2@osu.edu](mailto:oldroyd.2@osu.edu)>  
**Subject:** RE: South Asia Studies 3630S

Thanks, Bernadette,  
I'll get this sent out to our S-L faculty reviewers soon.  
Ila and Jeremie, We usually give our faculty a couple weeks to complete their reviews to accommodate everyone's schedules, so I would expect to be able to approve or provide feedback on your course by the end of the month.  
Thanks,  
Claire

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**From:** Vankeerbergen, Bernadette <[vankeerbergen.1@osu.edu](mailto:vankeerbergen.1@osu.edu)>  
**Sent:** Thursday, May 07, 2020 5:00 PM  
**To:** Nagar, Ila <[nagar.5@osu.edu](mailto:nagar.5@osu.edu)>; Smith, Jeremie S. <[smith.12199@osu.edu](mailto:smith.12199@osu.edu)>

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**Subject:** South Asia Studies 3630S

Dear Ila and Jeremie,

Recently the Arts and Humanities 1 Panel e-voted on a request to create new course South Asia Studies 3630S (with GE Service-Learning, Cultures and Ideas, and Diversity--Social Diversity in the U.S.).

The Panel enthusiastically and unanimously approved the course with a few comments to be taken into consideration for when the course is first taught:

- Syllabus: The disability statement included on p. 2 is outdated. SLDS has been using an updated statement with their new location in Baker Hall for a number of years now. It can be consulted here (point # 16) <https://ascas.osu.edu/curriculum/syllabus-elements>
- GE assessment plan:
  - For all 3 GE categories, the tables indicate that each ELO will be checked through “Weekly reading quizzes, short assignments.” However, there are no “weekly reading quizzes” in the course—there are only 3 quizzes throughout the semester. It is also not clear what the department means by “short assignments.” The syllabus lists two journal entries, but no short assignments. So it is unclear in what contexts the sample questions provided will be posed.
  - The sample questions for GE Cultures and Ideas are for another course. Indeed, they refer to Arab theatre and the Christian and Muslim communities in Egypt.
  - The instructions for assessment of the GE Service-Learning category are somewhat different than for other GE categories. The information is included in the S+GE request form available on the Office of Service Learning website: <https://cpb-us-w2.wpmucdn.com/u.osu.edu/dist/1/23910/files/2015/10/S-GE-Request-Form-and-Rubric-1dzn49y.pdf> . The information is also available on pp. 79-82 of the ASC Curriculum and Assessment Manual [https://ascas.osu.edu/sites/default/files/ASC\\_Curriculum\\_and\\_Assessment\\_Operations\\_Manual.pdf](https://ascas.osu.edu/sites/default/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf) . The guidelines indicate that there should be an end-of-course assignment and when the department / faculty member submits the report to the Assessment Panel after two offerings of the course three sample student assignments should be supplied and a reflection paragraph. The panel recommends that you familiarize yourself with the GE SL assessment guidelines, especially since a rubric is already provided to grade the end-of-course assignment. That way, the assessment report submitted will meet the Assessment Panel’s expectations.

More generally, for all three GE categories, after the second offering of this new course, the Assessment Panel will ask the department to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 11 of the ASC Curriculum and Assessment Operations Manual [p. 127] [https://ascas.osu.edu/sites/ascas.osu.edu/files/ASC\\_Curriculum\\_and\\_Assessment\\_Operations\\_Manual.pdf](https://ascas.osu.edu/sites/ascas.osu.edu/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf) ). The Assessment Panel and/or our office can help the department with any aspect of the GE assessment requirement. Our program assistant, Shelby Oldroyd, will also make sure to contact the Department of NELC before the course is offered and provide any assistance that may be needed with assessment.

Should you have any questions about the feedback of the Panel, please feel free to contact Carmen Taleghani-Nikazm (faculty Chair of the A&H1 Panel; cc’d on this e-mail), or me.

We are now advancing the proposal to the Office of Service-Learning since it is their purview to review courses for S-designation. Please note that the A&H1 Panel’s vote to grant GE Service-Learning to South Asia Studies 3630S is contingent on the Office of Service-Learning granting S-designation to the course.

Further communication about the proposed course will come directly from the Office of Service Learning. I have included Claire Sweigart on this e-mail.

Best,  
Bernadette



**Bernadette Vankeerbergen, Ph.D.**

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